

# Abbeydore & Bacton Group Parish Council

## Minutes of the Ordinary Meeting of Abbeydore and Bacton Group Parish Council held in Abbeydore Village Hall on Tuesday 3<sup>rd</sup> July 2018

No ABPC/MW/093

### Present

Councillor Mr D R Watkins Chairman  
Councillor Mr D Bannister  
Councillor Mr D Cook  
Councillor Mr M J Jenkins  
Councillor Mr T Murcott  
Councillor Mr W (Bill) Millington  
Clerk Mr M Walker

### Also Present

Golden Valley South Ward Councillor Mr Peter Jinman, Locality Steward Mr Paul Norris,  
PCSO Pete Knight Police representative and one further member of the public

**The Parish Council Meeting was formally opened by the Chairman at 8.00pm**

### **1.0 Apologies for Absence**

Apologies received and accepted from Councillor Mrs M J Jenkins Vice – Chairman  
and Councillor Mrs W Gunn  
Parish Lengthsman/Contractor Mr Terry Griffiths not present

### **2.0 Minutes**

The Minutes of the Annual Group Parish Council Meeting No ABPC/MW/092 held on  
Tuesday 1<sup>st</sup> May 2018 were unanimously confirmed as a true record and signed by the Chairman.

### **3.0 Declarations of Interest and Dispensations**

**3.1** To receive any declarations of interest in agenda items from Councillors  
No Declarations of Interest were made

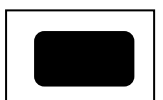
**3.2** To consider any written applications for dispensation  
There were no written applications for dispensation made

**The Parish Council resolved to change the order of business at this time Item 8.0**

### **8.0 To Receive Reports (if available) from:-**

#### **8.1 Golden Valley South Ward Councillor Mr Peter Jinman**

Mr Peter Jinman gave an overview of the following:-  
Possible re-opening of Pontrilas Station, conversations with various parties e.g. Pontrilas  
Timber, large amount of history over station opening  
Welsh Government interested as part of connection to Manchester  
Abbeydore & Bacton Group Parish Representative required for Sub-committee, Councillor  
Mr T Murcott nominated  
Budget Briefing Day for Herefordshire Council  
Herefordshire Archives not to be privatised  
Cabinet meeting last week for funding  
Audit Group looking at road repairs  
Drainage is the problem – who is responsible?  
Road repairs, opportunity to catch up because of dry weather  
Possible purchase of Velocity Patching Machine (Tar Spraying Machine)



## 8.2 West Mercia Police

PCSO Pete Knight introduced himself and said that there were no reported crimes in the area for June  
Number of cold callers, scrap metal dealers, in the area, if targeted report to 101 Number immediately, Police will check for a Waste Carriers Licence  
Scam phone calls, pre-recorded by telephone looking for payment, threat to disconnect internet, report all incidents  
Property marking still available free from the Police  
Stop Thief, NFU Scheme, Alarm Systems (contact Police for more information)  
Obscene phone calls received  
Open Day Saturday 14<sup>th</sup> July 11.00.am – 4.30pm at Peterchurch Fire Station, Cyber Safety presentation

## 8.4 Locality Steward Report Mr Paul Norris

Mr Paul Norris stated that he has been in post for 11 months and covers Golden Valley North and South plus Stoney Street area  
Good news for Bacton as re-surfacing had taken place through the “Bends”  
Jet Patcher would be used on “C” and “U” Class Roads only and is much quicker  
Drainage Team working on “B” Roads  
New ditching machine, (like a giant Hoover), which sucks muck out safely is on trial  
Co-operation of landowners required  
Issues over wider larger vehicles on roads damaging the verges are having an impact on the road system  
Winter defect numbers in the 5,000s and still more because of the bad weather  
Problems over potholes being plugged not repaired properly, roads are wearing out  
Capital investment – future  
Revenue – repairs  
Herefordshire Council – Balfour Beatty are doing as much as they can  
*Question reference Cwn Pitch Road*  
Answer Under review and waiting for Herefordshire Council to approve, annually inspected  
*Question why repair some potholes and not others when on site, where is the decision made?*  
Answer assess on a feature basis  
“B” and “C” and some “U” Roads inspected on a monthly basis then Highway Engineers will inspect and report to assess management  
Overview of pothole filling - Category “1”, “1a”, “2”, “2a” (28 day repair) to produce Risk Assessment  
10mm stone in Tarmac so 25mm hole required  
*Question is this the best answer to repairs?*  
Answer Do not know. Audit Team looking at budget and has to prioritise  
Statement Gigaclear will be starting in Longtown, Bacton, Kerry’s Gate, Abbeydore, in February 2019 to lay Fibre-optic Cable by Micro Trenching  
New Road and Street Works Team will inspect once complete, then after 6 months and again after 2 years

**The Parish Council resumed the correct order of business at this time Item 4.0**

## 4.0 Financial Report

### 4.1 Receipts

HMR&C VAT Claim for 01/04/2017-31/03/2018 BGC Payment 11<sup>th</sup> May 2018 £752.59  
reference XCV126000106810

### 4.2 Payments

Clerk’s Salary May 2018 Gross	£341.66
Mileage	£22.95
Postage	£9.82

TAX £68.40 NIC £0.00



Nett Pay £306.03

Cheque Number 000832

Terry Griffiths Road Account TGC0428

£458.40

Cheque Number 000833

Abbeydore and Bacton Group Parish Council Roads Account April/May 2018 Invoice No TGC0428

Description of work carried out: -

Routine Maintenance Work

Clear grids and clean out road gully's

Jet connecting pipes

Clear road culverts and jet

Check inspection pits

Clear ditch headwalls

Clear grips and reform leads

Clear minor obstruction from ditches and reform leads

Clean off road signs

Clear minor storm debris off roads

Strim round grit bins and road signs

Strim verges on bends junction splays and areas regularly used by pedestrians and no footway is present

Roads covered on this visit

C1212

From parish boundary (Wormbridge)

C1209

From B4347 Bacton Hall

U74212

C1223 Materials Marker spray

M Walker Invoice No 582 Edit Print Distribute Annual Report Newsletter £261.44

Cheque Number 000834

Clerk's Salary June 2018 Gross £341.66

Mileage £4.32

Postage £12.62

Village Hall Electric £2.00

TAX £68.40 NIC £0.00

Nett Pay £292.20

Cheque Number 000835

HMR&C 1<sup>st</sup> Quarter Payment April May June £203.60

Cheque Number 000836

**4.3 Bank Balance** as per statement No 3 @ 4<sup>th</sup> June 2018

Treasurers Current Account £5,484.74

Bank Reconciliation to agree with Bank Statement No 3

03/07/2018 £5,484.74

**Bank Balance** as per statement No 43 @ 4<sup>th</sup> June 2018

Business Bank Deposit Account £13,054.29

Bank Reconciliation to agree with Bank Statement No 46

03/07/2018 £13,054.29

**Resolved unanimously** that all payments are approved  
{Finance Sheets given to all Parish Councillors present}

Thank you received from Dore Community Transport for donation

The Parish Council Accounts for the fiscal year 2017 – 2018 are still at the  
External Auditors PKF Littlejohn



## **5.0 Public Question Time**

A 10 minute period is to be allocated if required to facilitate any member of the public to address the assembled Parish Councillors

No matters raised

## **6.0 Abbeydore Village Hall**

Updated Hall Committee Constitution

The Parish Clerk had obtained a generic Village Hall Constitution (copy given to all Parish Councillors) which requires some input from the Village Hall Management Committee

Clerk to contact Committee members and invite them to the next Parish Council Meeting.

Agenda item for the next full Parish Council meeting

## **7.0 Neighbourhood Plan Update**

The three parishes (Abbeydore & Bacton, Kentchurch and Ewyas Harold) will meet as and when required. Councillor Mr T Murcott will represent Abbeydore & Bacton Group Parish Council at any meetings.

Items to include:- Pontrilas Railway Station, Dore Abbey improvements, watching brief.  
cc email to Councillor Mr D Cook

Proposed by Councillor Mr D Cook and Seconded by Councillor Mr W (Bill) Millington

## **8.0 To Receive Reports (if available) from:-**

### **8.1 Golden Valley South Ward Councillor Mr Peter Jinman**

See after Item 3.0

### **8.2 West Mercia Police**

See after Item 3.0

### **8.3 Parish Footpaths Officer Vacancy**

Item included in the Annual Report for 2017-2018 but as yet no replies

### **8.4 Locality Steward Report Mr Paul Norris**

See after Item 3.0

### **8.5 Terry Griffiths Lengthsman**

See report item 4.2

## **9.0 Broadband Update**

To receive update from Councillor Toby Murcott

Nothing further to report, works still to start February 2019

Fastershire Update 6<sup>th</sup> July 2018

Currently over 85% of Herefordshire's homes and businesses are able to access superfast broadband speeds, compared to only 0.6% of properties in 2012, according to the figures issued by Think Broadband, the UK's largest independent broadband information website.

Over the next two years, phase 2 of the project will increase the total superfast coverage to around 98%, as phase 2 seeks to provide faster broadband to premises that were not covered by Phase 1 or commercial rollout.

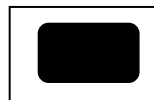
## **10.0 Orders, Policies & Regulations**

### **10.1 To ratify the revised Parish Council's Standing Orders**

The Parish Council resolved unanimously to ratify their Standing Orders as presented

Proposed by Councillor Toby Murcott and Seconded by Councillor Mr M J Jenkins

To be signed at the next full Parish Council meeting



**10.2** To ratify the revised Parish Council's Financial Regulations

The Parish Council resolved unanimously to ratify their Financial Regulations as presented  
Proposed by Councillor Dave Cook and Seconded by Councillor Mr W (Bill) Millington  
To be signed at the next full Parish Council meeting

**11.0 Data Protection Laws 2018 {Data Controller Parish Council Data Processor Parish Council Clerk}**

**11.1** General Data Protection Regulations Working Group Report

The Working Group recommended adopting the policies as presented

**11.2** To consider adopting policies relevant to the new General Data Protection Regulation Act

**11.2.i)** Data Protection Policy (adopted)

**11.2.ii)** Privacy Policy

Privacy Policy adopted

**11.2 iii)** Privacy Notice

Privacy Notice adopted

**11.2 iv)** Data Subject Access Policy

Data Subject Access Policy adopted

**12.0 Information Sheet**

Sheet to include update on previous action points and a list of correspondence received

**Planning Results**

3<sup>rd</sup> April 2018 Application No 181149 Llanderwyn Kerry's Gate Hereford HR2 0AH  
Proposed creation of new bathroom from existing bedroom  
Type Listed Building Consent

**Planning Permission Granted 21<sup>st</sup> May 2018**

3<sup>0th</sup> May 2018 Application No 181239 The Corn Mill Abbeydore Hereford HR2 0AA  
Proposed removal and erection of 2 storey rear extensions  
Type Full Householder

**Still Valid**

**Correspondence**

18<sup>th</sup> May 2018 Seafarers UK  
Letter and Booklet Flying a Red Ensign 3<sup>rd</sup> September 2018

29<sup>th</sup> May 2018 Balfour Beatty / Herefordshire Council  
Parish Paths Partnership (P3) and Parish Lengthsman Schemes  
Contract signed and returned

29<sup>th</sup> May 2018 PKF Littlejohn LLP  
All relevant information + Contact Details Sheet etc  
+ Intermediate Information submitted

**May 2018 Golden Valley Safer Neighbourhood Team (SNT) Newsletter Your team, based at Peterchurch**

**PC 164 Roger Bradley 07976 938 755 [roger.bradley@westmercia.pnn.police.uk](mailto:roger.bradley@westmercia.pnn.police.uk)**

**PCSO 6173 Fiona Witcher 07773 054582 [fiona.witcher@westmercia.pnn.police.uk](mailto:fiona.witcher@westmercia.pnn.police.uk)**

**PCSO 6378 Pete Knight 07773 053919 [peter.knight@westmercia.pnn.police.uk](mailto:peter.knight@westmercia.pnn.police.uk)**

**News from the Nick** As you can see from the team photo, Pete is back with us, which is great news. It turned out that the new PCSO that was coming to Peterchurch lives in north Herefordshire so it made more sense for her to stay north, and Pete was happy to return to the Valley – so the team is complete again.

**Crime Trends 1st – 31st May 2018**

A Landrover defender was stolen from a farm in Bredwardine overnight on Tuesday 8th/Wednesday 9th May, and was found abandoned on the 9th May in at a farm near Bristol, minus registration plates. The canopy for the vehicle plus items which had been inside the vehicle were found dumped in a bridle path near Pershore Incident ref 43-s-090518



If you have any information regarding any of the above crimes you can contact police on 101, in an emergency please dial 999. Please be aware that any information provided within this letter is to inform you of incidents of note and to request possible assistance. We do not want to worry you in anyway. Any incidents stated are infrequent and spread about a wide area, and are over a whole month. Herefordshire is a safe place to live!

**Scam news** A couple more scam reports have been sent to us by our readers –

From: HM Revenue & Customs <customercare137@rbc907.update757.services.hm.co.uk>

Sent: 29 May 2018 06:00 To: Subject: PAYMENT RETURN CONFIRMATION - Ref. #14612918931394

Payment Return Confirmation LOCAL OFFICE No. 721 TAX CREDIT OFFICER: MR CHRIS A MILLER

TAX REFUND ID NUMBER: UK38131718269 REFUND AMOUNT: £242 GBP Date: 29-05-2018

HMRC - Regarding your recent online communication You have paid too much tax. HMRC owes you £242GBP This is the second reminder notice if you miss and you dont register you will suffer the consequences of the new law in force. Unfortunately we cannot confirm your identity Such action is necessary and compulsory for all citizens working in the UK , according to the new law.

Please visit .....refund online. to update your personal details.

Just thought this may be of interest...

I received a call today from 020 3388 879 Saying the were from DHE they knew my name and address!! Said that my washing machine cover was ending at midnight,( I know I don't have this cover).. they were convinced I paid £9 a month!! They wanted a payment up front from a card and bank details to set up a direct debit.. because I knew 100% I didn't have this and said if I already have cover you have my bank details and that I wasn't being fooled they cut the call.. I tried calling back but number is not recognised.. this was on my mobile and land line.

This one, allegedly from TSB Bank, came into my work inbox -

**Important Notice Please Note:** Starting from 18/May/2018, we will be implementing new login authentication procedures in order to safeguard your account information. Part of these procedures will be the introduction of our two step authentication system which will prevent access to your account by a third party, this system will work by comparing information from the device being used to access our sites against data we previously hold regarding the devices you most frequently use. In order for us to launch these new login authentication procedures we require you to complete our account verification process this should only take you a few minutes to complete and will help us in safeguarding your account information.

Please note: Failure to comply with our account verification process may lead to temporary suspension of access to our online and telephone banking service. Best regards, TSB Online Banking Team

**Conmen claim to be police to dupe residents out of cash**

**West Mercia Police is reminding residents not to be fooled by conmen claiming to be police**

In the past month there have been a number of incidents in the force area where fraudsters have scammed innocent people out of money.

In one of the scams the conmen claim they are from police and say a relative of the person they are ringing has been arrested - they then request money for their release and even offer to send someone to collect the cash.

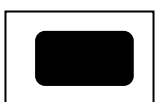
In another scam they claim to be from the bank stating an account has been hacked and that money needs to be transferred out of the account to one the scammers have set up.

Police have launched an investigation into the scams.

CID Detective Sergeant Andy Dawson said: "These fraudsters can be very convincing giving the person they are ringing no reason not to believe them and while they do tend to try and prey on those people who are likely to be more vulnerable and susceptible to their scam in actual fact anyone can fall victim.

"Police would never request money for someone's release from custody and anyone who receives a call like this should simply put the phone down. It is not a genuine call. Likewise, do not transfer money to someone cold calling who you do not know. Only set up direct debits and transfer money with known trusted sources. If the caller claims to be from the bank tell them you will ring them back but before you do ring a person you know to make sure the telephone line has not been compromised and use the telephone number on your bank card not the number the caller may have given you.

"Be vigilant and in any doubt simply put the phone down. Often these people do target elderly and vulnerable people, as do cold callers knocking door to door, and I would ask anyone who has an elderly or vulnerable relative, neighbour or friend makes sure they're aware of what to do if these scammers contact them."





Visit the Crime and Safety pages of the West Mercia Police website [www.westmercia.police.uk](http://www.westmercia.police.uk) for more information to help prevent bogus callers and phone scams. To report information about scams to West Mercia Police ring 101 or visit Action Fraud <https://www.actionfraud.police.uk/> for more information  
**101** to talk to your local SNT or report a crime      [goldenvally.snt@westmercia.pnn.police.uk](mailto:goldenvally.snt@westmercia.pnn.police.uk)  
[www.westmercia.police.uk](http://www.westmercia.police.uk)      @GValleyCops  
Only call 999 in an emergency, when a crime is in progress or life is in danger

30<sup>th</sup> June 2018      Letter sent to Councillor Mr Dave Cook  
Reference thank you for time as Footpaths Officer  
Abbey Dore Traditional Summer Fete  
Sunday 12<sup>th</sup> August 2018 at 2.00pm in Dore Abbey

**13.0    Agenda of Next Meeting**

Standing Orders and Financial Regulations to be signed  
Updated Village Hall Committee Constitution and Charity Website  
Joint Neighbourhood Development Plan  
Broadband

Subject to Council Resolution Item 14 may be held in Closed Session  
Public and Clerk left the meeting room

**14.0    Parish Council Clerk's Annual Performance & Salary Review**

Clerk's Annual performance and Salary Review  
The Parish Council unanimously agreed to increase the salary of the Clerk by 1 SCP  
for the fiscal year 2018-2019 to SCP 30

**15.0    Date, Time and Venue of Next Meeting**

Confirmed that the next meeting will be the Ordinary Meeting of the Group Parish Council and will be held on **Tuesday 4<sup>th</sup> September 2018** in **BACTON Village Hall** meeting to commence at 8.00pm

Parish Council meeting declared closed at 9.25 pm

Parish Council Chairman Councillor Mr David Watkins

Sign

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Dated this day 4<sup>th</sup> September 2018