

# Abbeydore & Bacton Group Parish Council

**Minutes of the Ordinary Meeting of**  
**Abbeydore and Bacton Group Parish Council**  
**held in Abbeydore Village Hall**  
**on Tuesday 10<sup>th</sup> January 2017**

No ABPC/MW/084

**Present**

Councillor Mrs M J Jenkins Vice – Chairman  
Councillor Mr D Bannister  
Councillor Mr D Cook  
Councillor Mrs W Gunn  
Councillor Mr M J Jenkins  
Councillor Mr T Murcott  
  
Clerk Mr M Walker

**Also Present**

Barbara Lloyd, Sylvia Rothwell Abbeydore Village Hall Management Committee  
and one further member of the public

**The Parish Council Meeting was formally opened by the Vice - Chairman at 7.30pm**

**1.0 Apologies**

Apologies were received and accepted from Councillor Mr D R Watkins Chairman and Councillor Mr W (Bill) Millington

Ward Councillor Mr Graham Powell and Parish Lengthsman Mr Terry Griffiths were not present  
Representative from Golden Valley Safer Neighbourhood Team not present  
Linzy Outtrim Locality Steward not present

**2.0 Minutes**

The Minutes of the Ordinary Group Parish Council Meeting No ABPC/MW/083 held on Tuesday 1<sup>st</sup> November 2016 were unanimously confirmed as a true record and signed by the Vice - Chairman.

**3.0 Declarations of Interest and Dispensations**

**3.1** To receive any declarations of interest in agenda items from Councillors

No declarations of interest made

**3.2** To consider any written applications for dispensation

There were no written applications for dispensation made

**The Parish Council resolved to change the order of business at this time to Item 9.0**

**9.0 Abbeydore Village Hall**

Update of repairs to date, also consider quotations for re-decoration

Sylvia Rothwell and Barbara Lloyd members of Abbeydore Village Hall Management Committee gave the views of the Hall Committee regarding the decorating and the go ahead to proceed.

The colours had been chosen:- white for all ceilings, skirting boards and door frames

Russet for lower part of walls in the main hall

Wild Orchid for top part of walls in main hall

Magnolia for all other areas including toilets and kitchen

Dark green for the front door

All curtain rails to be removed

Dado rails to be completed

New coat hooks and board in hallway

Village Hall Committee to contribute £2,000.00 towards the cost

The Parish Council Resolved unanimously to proceed with contractor Mr Ken Carpenter. Clerk to meet as soon as possible with specification for works.



Village Hall Insurance paid by the Village Hall Management Committee has been renewed January 2017. Policy includes building, out buildings, play area/equipment, contents and public liability etc.

“K G Carpenter Painter & Decorator 13<sup>th</sup> January 2017

Dear Mr. Carpenter,

The Parish Council would like to accept your quotation dated 8<sup>th</sup> December 2016 for re-decoration of Abbeydore Village Hall

**To Include Main Hall**

- 1) Minor plaster work repairs
- 2) Stain Blocker to be applied as required to walls
- 3) The Large Main Hall from and including the second dado downwards in two coat RAL 3022 “Russet” Mid Sheen emulsion as recommended.
- 4) Above that second rail in “Wild Orchid” also in two coat Mid Sheen emulsion.
- 5) Ceiling in two coat White Matt emulsion
- 6) Black beam timber-work to be cleaned and painted if required
- 7) Additional dado rails and skirting to cover unused access door
- 8) Doors etc. to be white gloss
- 9) Window frame area to be painted as appropriate

**Entrance passage-ways, Ladies, Gents, Disabled Toilets & Kitchen**

- 1) Minor plaster work repairs
- 2) Stain Blocker to be applied as required to walls
- 3) Walls to be Magnolia Mid Sheen emulsion
- 4) Ceilings Matt White emulsion
- 5) Wood work to be White Gloss
- 6) Window frame area to be painted as appropriate

**Front Door**

- 1) To be gloss painted inside and out in a green to match as near as possible the existing colour

**Rear Fire Exit Area**

- 1) Woodwork White Gloss
- 2) Walls Magnolia emulsion
- 3) Ceiling Matt White emulsion

Should there be any substantial additional work which you consider to be required please contact me to enable authorisation to be obtained from the Parish Council.

“K G Carpenter Painter & Decorator 16<sup>th</sup> January 2017

Dear Mr. Carpenter,

The Village Hall Committee has requested that the curtain-rails above the three Main Hall windows are permanently removed and are to be replaced with poles at a later date.

Thanking you in anticipation

**The Parish Council resumed the correct order of business at this time to Item 4.0**

**4.0 Financial Report**

**4.1 Bank Balances** as per statements @ 2<sup>nd</sup> December 2016

Treasurers Current Account Bank Statement No 84	£6,619.73
Bank Reconciliation to agree with Internet printed Bank Statement dated 8 <sup>th</sup> January 2017 £6,224.50	
Business Bank Deposit Account Bank Statement No 28	£7,048.23
Bank Reconciliation to agree with Internet printed Bank Statement Dated 8 <sup>th</sup> January 2017 £7,048.62	

**4.2 Receipts**

Herefordshire Council Lengthsman / P3 Scheme 3<sup>rd</sup> Quarter Payment  
Submitted but not yet approved £1,197.00



### 4.3 Payments

Clerk's Salary November 2016 Gross	£319.07
Mileage	£15.62
Postage	£6.85
Heating	£2.00

TAX £63.80 NIC £0.00

Cheque Number 000779

Clerk's Salary December 2016 Gross	£319.07
Mileage	£21.60
Postage	£3.39
Heating	£4.00

TAX £63.80 NIC £0.00

Cheque Number 000780

HMR&C 3 <sup>rd</sup> Quarter Payment October November December	£191.40
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Cheque Number 000781

Terry Griffiths Road Account TGC1646	£450.00
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Cheque Number 000782

Terry Griffiths Road Account TGC1768	£452.40
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Cheque Number 000783

Terry Griffiths Road Account TGC1828	£452.40
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Cheque Number 000784

<b>*Terry Griffiths Road Account TGC1921</b>	<b>£458.40</b>
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**Cheque Number 000785 written but not signed**

{\*Due to unforeseen circumstances with administration and un-issued invoices the Parish Council resolved by majority to withhold payment for this invoice TGC 1921 until the next meeting contrary to advice from the Parish Clerk}

Terry Griffiths Reports January 2017

Abbeydore and Bacton Group Parish Council Account Roads May 2016 **Invoice No TGC1646**

Description of work carried out:- Routine Maintenance Work

Clear grids and clean out road gullies

Jet connecting pipes

Clear road culvert headwalls

Jet culverts clear

Check inspection pits

Clear ditch headwalls

Clear grips and reform leads

Clear minor obstructions from ditches and reform leads

Clean off road signs

Clear minor storm debris off roads

Strim and cut back overgrowth round grit bins and road signs

Strim verges on bends, junctions, splays, and areas regularly used by pedestrians where there is no footway provided

Village upkeep work as required. Roads covered on this visit:-

C1212

From B4347 to parish boundary Wormbridge CP

U74209

From B4347 to parish boundary Newton CP

C1223

From C1225 to C 1222

Defects found were dealt with on the day as find and fix or logged for scheduling as specific tasks

Abbeydore and Bacton Group Parish Council Account Roads July 2016 **Invoice No TGC1763**

Description of work carried out:- Village upkeep

Mow and strim grassed areas

Abbeydore village hall

Bacton village Hall

Blackmore triangle



Routine Maintenance Work  
 Clear grids and clean out road gullies  
 Jet connecting pipes  
 Clear road culverts and jet  
 Check inspection pits  
 Clear ditch headwalls  
 Clear grips and reform leads  
 Clear minor obstruction from ditches and reform leads  
 Clean off road signs  
 Clear minor storm debris off roads  
 Strim round grit bins and road signs  
 Strim verges on beds junction splays and areas regularly used by pedestrians and no footway is provided  
 Village upkeep work as required  
 Roads covered on this visit:-  
 U74209      U74211      C1209      C1223      C1224      C1212  
 Defects found were dealt with on the day as find and fix or logged for scheduling as specific tasks  
 Abbeydore and Bacton Parish Council Account Roads September 2016 (1) **Invoice No TGC1828**  
 Description of work carried out:- Routine Maintenance Work  
 Clear grids and clean out road gullies  
 Jet connecting pipes  
 Clear road culverts and jet  
 Check inspection pits  
 Clear ditch headwalls  
 Clear grips and reform leads  
 Clear minor obstruction from ditches and reform leads  
 Clean off road signs  
 Clear minor storm debris off roads  
 Strim round grit bins and road signs  
 Strim verges on beds junction splays and areas regularly used by pedestrians and no footway is provided  
 Village upkeep work as required  
 Roads covered on this visit:- C1222  
 Within parish boundary  
 C1223  
 From C1222 to C1224  
 C1224  
 C1209  
 To parish boundary (Newton CP)  
 U74209  
 From parish boundary (Newton CP)  
 Defects found were dealt with on the day as find and fix or logged for scheduling as specific tasks  
 \*Abbeydore and Bacton Account Roads December 2016 **Invoice No TGC1921**  
 Description of work carried out:- Routine Maintenance Work  
 Clear grids and clean out road gully's  
 Jet connecting pipes  
 Clear road culverts and jet  
 Check inspection pits  
 Clear ditch headwalls  
 Clear grips and reform leads  
 Clear minor obstruction from ditches and reform leads  
 Clean off road signs  
 Clear minor storm debris off roads  
 Strim round grit bins and road signs



Strim verges on beds junction splays and areas regularly used by pedestrians and no footway is provided

Village upkeep work as required

Roads covered on this visit C1212

From parish boundary to B4347

U74212

U74209

To parish boundary

U74211

C1209

From parish boundary to B4347

U74210

C1224

C1223

Defects found were dealt with on the day as find and fix or logged for scheduling as specific tasks

Materials Marker spray

Clerk's Salary January 2017 Gross

£319.07

Mileage

£4.32

Postage

£2.46

Heating

£2.00

TAX £63.80 NIC £0.00

Cheque Number 000786

**Resolved unanimously** that all payments are approved

Information Commissioner's Office Data Protection Z928127X until 20<sup>th</sup> November 2018  
18<sup>th</sup> November 2016 £35.00 Direct Debit

Thank you received from Dore Community Transport for Donation of £60.00

## **5.0 Neighbourhood Plan Update**

Councillor Mr T Murcott gave a brief update of progress to date

Herefordshire Council have now commented and the plan has been updated

A new Strategic Environmental Assessment (SEA) is being produced by Herefordshire Council

The next step is examination by an Independent Examiner and then the Referendum during 2017

## **6.0 Public Question Time**

A 10 minute period is to be allocated if required to facilitate any member of the public to address the assembled Parish Councillors

No matters raised

## **7.0 To Receive Reports from:-**

### **7.1 West Mercia Police**

No Police present See Item 12.0 Information Sheet

### **7.2 Ward Councillor's Report**

Ward Councillor Mr. Graham Powell not present and no report available

### **7.3 Lengthsman Report**

Parish Lengthsman Mr Terry Griffiths not present see Item 4.3

Safety issue Blackthorn Culvert to be reported

Blackmoor to Kerrys Gate no fence

### **7.4 Parish Footpaths P3 Officer Report**

Councillor Mr D Cook Footpaths P3 Officer expressed his dissatisfaction with the total lack of feedback from the BBLP Locality Steward Linzy Outtrim

Nothing to report nothing done

e.g. Materials ordered but not delivered and incomplete work

Letter to be sent to Balfour Beatty Living Places (BBLP) reference ordered materials, in completed works and no feedback.



Copies to be sent to Herefordshire Council Chairman, Balfour Beatty Living Places,  
Jesse Norman MP  
Linzy Outtrim to be contacted

## **7.5 Locality Steward Report**

See Item 12.0 Information Sheet

## **8.0 Broadband Update**

Councillor Mr T Murcott gave an update  
New BT cabinet installed at Kerry's Gate and is live.  
BT and Openreach are at the end of their contracts  
Next stage tender process to be undertaken, a Map is available depicting all relevant properties.  
New contractor, possibly "Gigaclear" for the Forest of Dean and a narrow channel up the Golden Valley north to Abbeydore and Peterchurch

## **10.0 Planning Application for Consideration**

Application No 163570 Sunny Crest Abbeydore Hereford HR2 0AL  
Refurbishment of existing outbuilding (**RETROSPECTIVE**)

**The Parish Council considered this application and resolved to object to the proposal specifically because of its retrospective nature.**

## **11.0 Parish Council Newsletter**

To consider for approval Newsletter Publication Contract  
Signed by Councillor Mrs M J Jenkins Vice – Chairman, Councillor Mr T Murcott and Parish Clerk Mr Malcolm Walker

## **12.0 Information Sheet**

Sheet to include update on previous action points and a list of correspondence received

Planning Information {Information Only}

Application No 162827

Hazeldene, Kerrys Gate, Hereford HR2 0AH

Change of use of land into domestic curtilage

**Planning Permission Granted 25<sup>th</sup> October 2016**

Application No 162483

Bannut Tree, Abbeydore, Hereford HR2 0AG

Proposed 4 bay oak framed garage with room over for home office/storage space

**Withdrawn Application 21<sup>st</sup> November 2016**

Application No 163845

Farm Shop, Moorhampton Park, Abbeydore, Hereford HR2 0AL

Extension of covered patio, extension of existing building to provide shower facilities and change of use of first floor storage area to bunkhouse

**Planning Application Still Valid**

18<sup>th</sup> December 2016      Awards For All  
End of Grant Report submitted

29<sup>th</sup> June 2016            Letter sent to Mr Paul Rone reference P3 Grant  
Reply still awaited

9<sup>th</sup> December 2016 Dear All This week I am pleased to report that the following works, amongst others, have been carried out in our locality:

Golden Valley North PROW: installation of roadside fingerposts on PR23 in Peterchurch

Sign repair on the B4348 at Westbrook

Road sweeping on the B4348 in Cusop

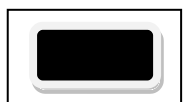
Pothole repairs on the B4352 at Bredwardine, and on the C1205 at Michaelchurch Escley

Replacement of a broken grit bin on Long Lane in Peterchurch

Golden Valley South PROW: installation of a fingerpost at Llancillo, and in Michaelchurch Escley

Road sweeping at on the B4347 at Abbeydore

Pothole repairs on the C1213 at Ewyas Harold



Stoney Street Gully cleansing on the A438 at Swainshill, on the C1098 at Madley, on the B4352 at Clehonger

PROW: installation of a roadside fingerpost at Lulham; removal of spoil from steps on MY22

This week I have

- walked several PROW to inspect for defects
- attended a parish meeting
- completed the monthly statutory B road inspection

Next week I shall be

- Dealing with stakeholder enquiries
- Continuing to deal with the PROW category 3 and 4 path backlog, weather permitting
- On leave on Wednesday; emergencies will be covered by a colleague

Best wishes Linzy

16<sup>th</sup> December 2016 Dear All This week I am pleased to report that the following works, amongst others, have been carried out in our locality:

Golden Valley North PROW: new fingerpost installed on PR23

Golden Valley South PROW: new fingerpost installed on LY1A, ME28

Pothole repairs on Monnow Farm Road, C1223 at Kerry's Gate and C1224 at AbbeyDore

Road sweeping in AbbeyDore

Stoney Street PROW: new fingerpost installed on MY4C, veg clearance on MY22

Pothole repairs on Lane Head Farm road, C1098 at Lulham, and C1196 at Eaton Bishop

Repair of chevron sign on B4352 at Eaton Bishop

**Herefordshire Council website is the one-stop-shop for up to date information**

Maps and timetables for grass cutting and pot holes are now available on the Council's website.

[Grass Cutting Potholes Public Rights of Way](#)

Current and future road closures in our area can be seen on [www.roadworks.org](http://www.roadworks.org)

This week I have

- walked several PROW to inspect for defects
- begun a quarterly C Link road inspection
- had one days' leave

Next week I shall be

- having two days' leave – on Tuesday and Friday. Emergencies will be covered by colleagues.
- completing my statutory inspections

I will be off work from Friday 23<sup>rd</sup> – Tuesday 3<sup>rd</sup>. If you come across any issues, please either use the Herefordshire Council website or ring 01432 261800 Please note this is the last briefing of 2016 – the next one will be sent out on 6<sup>th</sup> January.

Over the past year, 4196 jobs have been completed in the Golden Valley Locality. I'd like to take this opportunity to wish you all a peaceful and happy Christmas.

Best wishes Linzy **Linzy Outtrim** Senior Locality Steward – Golden Valley

## **Golden Valley Safer Neighbourhood Team (SNT) Briefing 2<sup>nd</sup>-17<sup>th</sup> December 2016**



### News from the nick

Lucy and I have been extra busy 'engaging' with our community over the past few weeks as all over the patch various festive activities have been taking place, from Christmas Bazaars, parties, craft markets and shopping events. It's a part of the job we particularly enjoy (it involves eating and shopping, what's not to like??) and it's lovely to see villages and hamlets coming together to celebrate the season. If you follow us on Twitter, you'll see several photos of us in action!

Crime Trends **Ewyas Harold** An attempt was made to break in to a the annexe of a detached property on the edge of the village between 8pm on Saturday 10th December and 12.30am on Sunday 11th December. A small pane of glass in the rear door was smashed, but no entry was gained Incident ref 212-s-111216



Madley The pavilion at the tennis club was broken into between 7.30pm on Monday 12th and 7pm on Tuesday 13th December. Several attempts were made, causing damage, before the offenders succeeded in breaking open a wooden door. Once inside, a box containing floodlight tokens was prised from the wall and stolen - presumably the thieves thought the box contained cash and would have been very disappointed when they discovered the contents Incident ref 658-s-131216

Michaelchurch Escley A quantity of scrap lead was stolen from a farmyard sometime between Monday 5th and Friday 9th December, and a quantity of heating oil was taken from a tank that had been recently filled at the same location Incident ref 22EB/101983A/16

Suspicious vehicles We received several calls about a white Ford transit panel van **NG57ZFT** that was calling at properties in the **Longtown** area around lunchtime on Thursday 8th December. There were two male occupants; one in his early 20s and one in his early 40s, they were asking for batteries and old bags.

They were very rude to one lady when she asked them to leave. I sent out one of our 'What were you doing?' letters and actually received a phone call from one of the males claiming they were looking for horse tack (!!!) and completely denied being rude to anyone.

A grey Ford transit pickup with a registration similar to **PN07UUI** called at a property in **Walterstone** at 1.30pm on Thursday 15th December, with one male occupant, who was initially asking about an old 4x4 parked in a nearby field. He then offered tree cutting services - the vehicle was signwritten 'Oak Tree Garden Services'

Scams I have copied and pasted the below from my Bromyard colleague's newsletter...

**Action Fraud has received thousands of reports about fake emails purporting to be from Greater Manchester Police (GMP) that claim you were caught speeding.**

Analysis of the reports shows the emails have been sent by cyber criminals to victims across the UK and not just in the GMP area.

The emails claim that GMP are notifying you about a Notice of Intended Prosecution (NIP) and have photographic evidence that you failed to adhere to the speed limit at specific date, time and location.

This is of course not true, but it goes on to say that because you have been named as a driver of the vehicle you have a legal obligation to comply with the provisions of the notice.

The aim of these emails is to get you to click on the link to "check the photographic evidence" which leads to banking trojan malware.

NIP's are never sent by email, they are always sent through the post using a Driver and Vehicle Licensing Agency (DVLA) registered address

**Fraudsters are sending out virus infected emails to victims that claim a package is waiting for them at their local sorting office.**

The emails are similar to the ones we alerted to December but this time fraudsters are hoping that email recipients are waiting for a delivery and download the attachment to find out more.

One victim, who contacted our call centre, downloaded the attachment and unwittingly installed Cryptolocker on her computer.

Once installed CryptoLocker works by encrypting victims personal files such as, photos, music, office documents and then demands payment.

Infected users have a time limit to send the payment. If this time elapses, the private key is destroyed, and your personal files may be lost forever.

If you receive one of these emails, do not click on any links or download any attachments.

You can report any scam or fraudulent activity on the action fraud website.

One of our readers alerted me to the following phone call she had received

I've just had a phone call to say my credit card had been compromised....I said I didn't have one.....the caller then said it was my debit card that had been compromised....I said I didn't have one of those either....the phone went dead.....I did a call back.... the no.came back as 02077230741.....

I have done some online research regarding that number and it appears many people are getting similar calls, I'm sure most are aware it is a scam but there will be a few that fall for it unfortunately.

That's it for this edition Kind Regards *Fiona* **Golden Valley Safer Neighbourhood Team**

Insp 2345 Callie Bradley PS 1954 Nick Green (based at Ledbury) PC 164 Roger Bradley

PCSO 6173 Fiona Witcher PCSO 6433 Lucy Morris

Peterchurch Police Station HR2 0RR 101 ext 4820 Team mobile 07779 141232 (Non urgent messages only)

Team e-mail - [goldenvalley.snt@westmercia.pnn.police.uk](mailto:goldenvalley.snt@westmercia.pnn.police.uk) Twitter - [@GValleyCops](https://twitter.com/GValleyCops)





### Where we work

Abbeydore, Bacton, Belmont (part of), Blakemere, Bredwardine, Clehonger, Clifford, Clodock, Cockyard, Craswall, Cusop, Dorstone, Dulas, Eaton Bishop, Ewyas Harold, Kerry's Gate, Kingstone (part of), Llancillo, Llanveynoe/Olchon, Longtown, Lower Maescoed, Madley, Michaelchurch Escley, Moccas, Newton, Peterchurch, Preston on Wye, Rowlestone, Shenmore, St Margarets, Turnastone, Tyberton, Vowchurch, Walterstone & Wormbridge (part of).

### **13.0 Agenda of Next Meeting**

Neighbourhood Development Plan

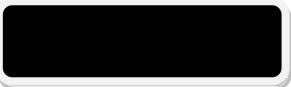
Broadband

Lengthsman Management – Financial and Works

### **14.0 Date, Time and Venue of Next Meeting**

Confirmed that the next meeting will be the Annual Meeting of the Group Parish Council and will be held on **Tuesday 7<sup>th</sup> March 2017** in **ABBEYDORE VILLAGE HALL** meeting to commence at **7.30pm**

Parish Council meeting declared closed at 8.55 pm

Signed..........

Parish Councillor Mr David Watkins Chairman

Dated this day 7<sup>th</sup> March 2017